

**VILLAGE OF WINNECONNE  
PUBLIC WORKS COMMITTEE  
4/4/11 Minutes  
Village Hall – Board Room Annex**

**CALL TO ORDER:** Chairman Joe Roehrick called meeting to order at 5:00 p.m. with members Chris Boucher and Andy Beiser present. Also present were Public Works Director Chris Hardy, MSA representative Jeff Montpas and Village Administrator Steve Volkert joined meeting in progress at 5:15.

**PUBLIC PARTICIPATION:** None

**OLD BUSINESS**

**Minutes**

Motion by Beiser, 2<sup>nd</sup> by Boucher to approve the minutes of March 7, 2011; motion carried unanimously.

**Update WWTP Upgrades project.**

WWTP Upgrades project

- Jeff Montpas, MSA presented monthly project update.
- Staab getting blowers #3 and #4 on-line, completed inlet pump piping and wet well clean-out.
- Installing roof vents/inlets for HVAC system.
- Sludge building material on site building to start soon.
- Staab pay request #9 \$161,935. To date: 78% (\$3.8 million) of funds spent on this project, approving change order #5 \$5,062.00 for drop box repairs, gas line T & M, and re-plumb potable.

**Johnson Building**

- USDA is starting to de-obligate some funds from the project. Currently, \$100,000 of interim interest is being removed. Still working with them to try and get as much of Johnson building renovations funded as possible. USDA not committing one way or the other. Virginia to meet with engineer and discuss funding level.
- DPW to meet at Johnson Building and discuss options for direction.

**Tree Streets** trying to resolve quantities for topsoil and driveways. Waiting for snow to melt to meet in field and resolve. Village placed burden of proof (property by property) on contractor. To date committed \$2,801,847.53 with contingency remaining of \$423,152.47 (approximately \$200,000 to NEA for remaining asphalt is within committed figure).

**Grant Street Trail** Working on permit submittals for path construction. Right-of-way issues coming up in new business.

**Operations Report**

Complaints: 10 DPW (1 snow removal, 5 mailbox, 1 street light, 3 sump pump, 1 Water (leaky valve @ Luedtke residence Elm and 10th), 0 Sewer.

- Streets: switch over to spring. Mower delivered \$7254, Plow truck ordered \$113,698 and working on street sweeper replacement.
- WWTP: wet well inspection reviewed north well has little liner left and is in need of replacement. DPW will need to put together specs and plans for wet well clean-out, gate repairs, sandblast, re-line wet well, remove pipe inlet ells, install wall spools and install new inlet ells for a winter project (low flow) in 2011 or 2012. Concrete was in good shape.
- Water: Hardy presented summary of issues within the Water Utility which need addressing. Start in May to formulate into a 5 year Capital Improvement Plan.
- PSC report is in DPW office if anyone would like a copy or to review the document. Net income up \$40,000 and expenses down about \$30,000. \$3,000 decline in electrical costs (pumping down 20 million gallons).

## **NEW BUSINESS**

Committee recommend Village Board send letter to DOT recommending Bridge Options as presented (in order of priority):

1. Build new bascule bridge at existing location.
2. Build new bascule bridge immediately south of existing.
3. Rehabilitate existing bridge.

Motion made by Beiser, 2<sup>nd</sup> by Boucher; 3 ayes, 0 nays, motion carried.

Advertise for employee replacement due to retirement (4/30). Job description attached. Motion Beiser, 2<sup>nd</sup> Boucher to proceed with process; 3 ayes, 0 nays, motion carried.

Motion to accept and authorize President signature for Privilege in the Street Agreement with the Town of Winneconne by Boucher, 2<sup>nd</sup> by Beiser; 3 ayes, 0 nays, motion carried.

Motion to authorize Hardy to complete discussions and President to sign, Storm Water Right-of-Way Agreement with John Achterberg (tax #030-0274) property north of Grant Street (from Marble Park to Calypso Drive) by Boucher, 2<sup>nd</sup> by Beiser; 3 ayes, 0 nays, motion carried.

Committee discussed options regarding George Kelley (711 N 7<sup>th</sup> Street) second driveway special exception permit. Owner refusing to sign deed restriction. Recommend DPW lessen language utilized and return with modified document for review.

Next regular meeting for Wednesday, April 20, 2011 at 9:00 a.m. at Village Hall Board Room Annex.

**Adjournment:** Motion made by Boucher seconded by Beiser to adjourn the meeting at 6:05 pm, unanimous.

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Chris Hardy, Director of Public Works